



Dear Parent(s) / Co-Signer:

Enclosed you will find a Co-Signer form with regards to the rental of an apartment in Madison, Wisconsin or its surrounding areas.

The “Co-Signer / Guarantor Form” needs to be signed by you. Please do this in the presence of a Notary Public or you may sign the form in front of a Sprague Company employee.

Your cooperation in having these forms properly completed and returned as soon as possible is appreciated. For faster processing, you may fax the forms to our office (608) 241-8171 and then **return the originals by mail.**

If you have any questions, please feel free to give our office a call at (608) 241-4449.

Sincerely,

Birwood, LLC,
d/b/a The Sprague Company

BIRWOOD, LLC, d/b/a THE SPRAGUE COMPANY CO-SIGNER / GUARANTOR FORM

Co-signer(s) Full Name: _____

Present Address: _____ City, St., Zip: _____

Phone Number: Home: _____ Work: _____ Cell: _____

INCOME INFORMATION

Current Employer: _____ Position: _____

Years Employed: _____ Phone Number: _____ Gross Monthly Income: \$ _____

Bank: _____ Location: _____

This form is to become attached and made part of a lease drawn, or to be drawn, between the following parties:

Lessor: Birwood, LLC, d/b/a The Sprague Co.

Lessee: _____

Lessee: _____

APARTMENT NAME:

Address, City, St., Zip: _____ Apt # _____

Rent per Month: \$ _____ Original Lease Term _____ to _____

GUARANTEE

For value received and in consideration of LESSOR making this lease the undersigned hereby guarantees the payment of the rent and the performance of the covenants thereof by LESSEE.

This Co-Signer/Guarantor Form will also apply to any subsequent lease extensions or renewals. Also, it is the sole responsibility of the applicants to make sure that all roommates' Co-Signer/Guarantor Forms are turned into The Sprague Company office.

Co-Signer / Guarantor Signature

Co-Signer / Guarantor Signature

Social Security Number: _____

Social Security Number: _____

SUBSCRIBED AND SWORN BEFORE ME ON

This _____ day of _____, _____.

Signature of Notary Public _____

My Commission Expires: _____

OR



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NOTE:
Lessor: the owner/management company
Lessee: future resident of the property
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Birwood, LLC, d/b/a The Sprague Company
Agent for Owner